

Saint Francis de Sales Pastoral Council

Minutes – October 18, 2018

Members of the Saint Francis de Sales Pastoral Council (PC) met on October 18, 2018, in the Church Sanctuary for reflection and prayer led by Deacon Harry Evans. The membership then convened in the Church Hall and the meeting was called to order by Karen Creager. Those attending the meeting were Deacon Harry Evans, Sam Interdonato, Marge Pachuta, John Sadowski, Albert Casne, Karen Creager, Kolleen Finch, Regina Fairchild, Delores Fondale, Jason Hudak, Kathy Lynch, Annette Jennings, and Brian Keiling.

Minutes of the September 20, 2018 meeting were discussed. The minutes were accepted as emailed.

The council reviewed the following reports submitted for October 2018: Couples for Christ, Ladies of St. Francis, Knights of Columbus, Liturgy Committee, Educations Committee, St. Francis School, and Evangelization Committee. Additionally, Brian Keiling discussed the Christian Formation program.

Unfinished Business

- The PC By-Laws were emailed to the PC members prior to the meeting for review. The proposed changes to the By-Laws were discussed. Following a discussion, there were questions regarding the meeting schedule proposed. The By-Laws were tabled and will be discussed further when Father Paul is present.
- Kathy Lynch indicated that starting a Newman Club at WV Tech must be initiated by the students.
- A pizza dinner will be held on October 25th at 6:00 P.M. to welcome WV Tech students.
- Skip Jennings has assisted 8 people setting up an account on “Formed.” An announcement should be posted in the bulletin periodically, possibly every other week, to keep it in front of the parishioners.
- The renovations to the Church are nearly completed on the old side. Mass is scheduled to resume in the old side on October 27th. The renovations to the new side will begin on October 29th. The renovations to the new side should not take as long since there is no work to do on the sanctuary. The new marble fixtures are delayed due to the marble work. The existing fixtures will be used and changed when the marble work is completed.
- Fund raising was discussed, however Deacon Harry did not have any specifics.
- The “Open House” for the fall of 2019 will be kept as part of “Unfinished Business” so it was not forgotten, but that it is too early to start detailed planning of the event.

- The lift at the rear stairs in the basement was discussed. Proposals and pricing were being sought which would include automatic doors, an A.D.A. accessible ramp from the rear parking area, and a wheelchair lift. Emily Meadows is looking into grants that may be available for the improvements.
- The concepts for security procedures were discussed. The concept is that parishioners would be nominated and selected to provide security. This goes well beyond the duties of an usher. It is not clear if parishioners would be willing to take on the responsibility. The discussions of ways to ensure the safety of parishioners is on-going but has not made it past nomination stages.
The potential solutions for security were discussed with the Diocese but the Diocese has not initiated any protocols. The Diocese was interested if the Parish had any policies it was considering.
The issue of security is complex and possible solutions and/or policies are still being discussed.
- The open house for the fall of 2019.

New Business

- The cleaning of the restroom in the vestibule and replacement of hand towels and toilet tissue on the weekends is an issue since there is no staff available on weekends. Deacon Harry suggested that the staff check the restroom prior to leaving on Friday afternoon.

Comments from Father Paul

- Father Paul was not present at the meeting and Deacon Harry had nothing to report.

Faith Sharing

- Albert provided the faith sharing for the meeting.
- Regina volunteered to lead the prayer for the next meeting.
- Brian volunteered for the faith sharing for the next meeting.

There being no further business, the meeting was closed by praying the Our Father.